

APSA BREACH OF COMMUNITY COACH ACCREDITATION POLICY

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**Responsible person(s): Accreditation Officer
APSA Committee Members**

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PART A - INTRODUCTION

PART B - POLICY

PART C - PROCEDURES

PART A - INTRODUCTION

The Australian Professional Skaters' Association (APSA Inc.) welcomes new coaches to our coaching community. Community Coaches (Level 0) are ONLY accredited to teach Learn to Skate classes and in particular Aussie Skate™. Community Coaches are not accredited to stand rink side as a coach for ISA test sessions or competitions of any level. They may, as part of their mentoring hours, stand with an APSA approved Mentor to assist in a better understanding of a coaches role at test sessions and competitions.

Information pertaining to what a Community Coach (Level 0) is approved to coach is included in the Community Coach manual.

Private lessons whether on an individual or group basis are not permitted. Community Coaches are not covered under the APSA insurance policy for private lessons of any nature including off-ice individual or group classes.

PART B - POLICY

Coaches who breach their Community Coach accreditation will:

- Receive a written warning in the first instance
- Continued breaches may incur:
 - suspension of accreditation for a period of 3 months;
 - be ineligible to apply for the Development Coach course for a period of 9 months from reinstatement of their Community Coach accreditation OR if in the case they have attended a Development Coach course and are awaiting assessment, will not be eligible for assessment for a period of 9 months from the date of reinstatement of their Community Coach accreditation;

If during the period of suspension or upon reinstatement as an accredited Community Coach the individual continues to coach private lessons of any nature, APSA may at its discretion impose further disciplinary action.

PART C - PROCEDURES

1. The coach in breach of their accreditation will receive in the first instance a written warning and be given the opportunity to respond.
2. Any response is to be made in writing to the Accreditation Officer, accreditation@apsa.net.au
3. The matter will be presented to the APSA Committee at a Committee meeting (to be held within 7 days of receipt of the response). Disciplinary action will be decided by a majority vote of the Committee.
4. The individual may not coach private lessons during the investigation period unless approved by the Committee due to extenuating circumstances. Any request for consideration of extenuating circumstances must be made in writing and sent to the Accreditation Officer for consideration by the Committee. If approved coaches will need to provide proof of insurance to coach private lessons.
5. Coaching of private lessons during the investigation period without prior approval of the Committee will lead to an automatic suspension of accreditation for a period of 3 months and suspension of their APSA accreditation card.
6. Further breaches of the Community Coach accreditation will lead to suspension of accreditation and the coach will be advised within 7 days of the decision.
7. Individuals have the right to appeal. This must be submitted in accordance with the APSA Member Protection Policy.

For more information contact the APSA accreditation officer: accreditation@apsa.net.au