

COMMUNITY COACH ACCREDITATION POLICY

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Drafted by: Monica MacDonald / Robi Chalmers

Approved by the Committee on: 14 / 03 /2021

**Responsible person(s): Accreditation Officer
President**

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The Australian Professional Skaters' Association (APSA Inc.) welcomes new coaches to our coaching community. Our grassroots coaches play an integral role in the ongoing development and participation in our sport.

Pre-requisites:

In order to be accepted into the APSA Community Coach course participants are required to supply proof of the following::

- Be 16 years of age or older
- Passed the ISA Elementary Pattern Skills and Elementary Singles and / or Pairs and / or Dance test
- Be a financial member of an ISA Member
- If 18 years or over you must have a current Working With Children Check
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Participants must also display a satisfactory level of maturity.

Cost:

e-Learning - \$160 (paid directly to APSA)

Practical - \$150 (paid to the Association holding the course)

Applications:

Expressions of interest can be completed via the APSA accreditation online expressions of interest form or the online application form both of which will be sent out via the ISA Members.

Who will you be qualified to teach:

Community Coaches are ONLY qualified and accredited to coach Skating School group classes from the ISA Aussie Skate™ tots 1 level through to the Bridging Program. You are not qualified to teach private lessons of any nature whether on or off ice, individual or group lessons or to be an assistant coach for private individual or group lessons of any nature. You are not accredited to stand rink side as a coach for ISA test sessions or competitions at any level (including Aussie Skate™). You may as part of continued education stand with an APSA approved Mentor to assist in a better understanding of a coaches role at test sessions or competitions.

Breaches of the above may lead to suspension of your accreditation.

The course comprises 2 components: e-Learning and Practical.

The courses **MUST be completed within 12 months of commencement** i.e 12 months to complete the theory course from date of commencement of the e-Learning course and 12 months to complete the Practical component from the date of attending the Practical course.

e-Learning

The first component of the course is undertaken via e-Learning. You will be required to attend a welcome and overview meeting, details of the online meeting will be sent to you via email after course registrations have closed.

After the meeting you will have access to the google classroom and commence the theory component of the Community Coach course. You will be invited to further online meetings where you will have an opportunity to ask questions or for assistance.

Upon completion of the theory course you will be required to complete self assessment tasks which are designed to give you an opportunity to think about the areas you are confident in and those you may need further assistance in.

The course consists of self assessments, worksheets and assignments.

Practical Component

The Practical component of the course can not be commenced until successful completion of the e-Learning course (unless otherwise approved by APSA), at a minimum all worksheets relating to the Aussie Skate™ skills MUST be completed.

The Practical course consists of a full day course covering all the Aussie Skate™ class skills, teaching techniques, group management etc. You will be put into groups and be required to demonstrate teaching a skill at the end of the day. You will be assessed throughout the day on your communication skills, coaching style and your interaction with others.

For those in remote areas or if you are unable to travel to a Practical course due to exceptional circumstances APSA will work with you to ensure you are not disadvantaged.

Coaching experience is an important part of the course. You will be required to complete 10 hours volunteer work experience on Aussie Skate™ classes covering a range of levels from Tots 1 to the Bridging Program levels. It is up to each candidate to organise this themselves and APSA will provide you with an introductory letter for ice rinks explaining the importance of this aspect of the course. APSA approved workshops may also be included as part of the 10hrs practical experience. You must have these hours signed off by the rinks Skating Director or Manager using the Community Coach log sheet which is available on the APSA website and in the google classroom.

How to become a fully accredited Community Coach:

To be fully accredited to coach you must successfully complete the APSA accreditation course AND become a member of your State / Territory Professional Skaters' Association (PSA). Each State / Territory PSA sets its own membership requirements and fees. Whilst you will be accredited under APSA your membership is under the State / Territory PSA's. Membership fees are not included in the APSA accreditation course fees. Information regarding membership can be found on your State / Territory Professional Skaters' Association website.

You will need to provide proof of successful completion of the course to your State / Territory PSA. Once membership is approved and paid for you will be required to send a copy of membership to the APSA accreditation officer for accreditation to be completed along with a copy of a current first aid certificate.

Update Points:

Coaches of all levels must continue their education and be actively coaching. APSA requires coaches to submit an update points log sheet to be reaccruited. Requirements for this are covered in the Community Coach course and can be found on the APSA website.

Professional Liability and Indemnity Insurance:

APSA insurance is included in your State / Territory PSA membership. As a Community Coach this insurance will cover you whilst coaching ice rinks Aussie Skate™ / Learn to Skate group classes **ONLY**.

Code of Ethics and Behaviour:

You have a duty of care to your students, the sport and your profession to abide by the APSA Code of Ethics / Behaviour. Breaches may lead to disciplinary action. The Code of Ethics / Behaviour are included in the Community Coach manual and on the APSA website.

For more information contact the APSA accreditation officer: accreditation@apsa.net.au

