

COACHING IN AUSTRALIA APPLICATION FOR NON-RESIDENTS

**This policy is for non-resident coaches seeking temporary accreditation equivalency.
Coaches from New Zealand should apply under the Accreditation Equivalency policy.**

Coaching in Australia introduction.

To work in Australia you will require a valid working visa. The list of Australian visas that allow you to work can be found at <https://immi.homeaffairs.gov.au/visas/working-in-australia>

Cost: \$150 (for 3 months accreditation)

Payment details:

Account name: Australian Professional Skaters' Association

BSB: 082-344

Account number: 17-454-5254

Ref: surname + Temp

Documents to be included with application:

Copy of passport (main page showing name)

Proof of current accreditation or coaching diploma

2 references,

One from a current or former Ice Rink Manager, Skating Director or Association showing

(a) How long you have been coaching

(b) The disciplines you have been coaching

(c) The level you have been coaching (e.g Preliminary, Advanced Novice, Adults etc)

(d) What position you held (if relevant)

Another from a Senior level coach providing a personal reference which is to also include your previous experience and competency for the level you are requesting accreditation equivalency in.

OR

Proof of coaching at an ISU Championship event (this may be via a copy of event accreditation, kiss and cry photo, letter from Federation etc)

Proof of payment

Depending on your length of stay and the Legal Requirements of the State you will be in you MUST provide a copy of a Working With Children Check or a Member Protection Declaration (attachment B)

Complete the below forms and email to accreditation@apsa.net.au

OR

Complete the online jotform via: <https://form.jotform.com/222107244119850>

Name:.....

Residential Address:.....

.....

Email:.....

Contact number:.....

Length of stay in Australia for coaching purposes:.....

Current accreditation level or coaching diploma:.....

I understand and agree to abide by the APSA Coaches Code of Behaviour & Ethics. Failure to do so may lead to suspension of Australian accreditation. (please circle)

Yes No

Signature:.....

Date:.....

Attachment A



The Australian Professional Skaters' Association Coaches Code of Behaviour & Ethics is a positive document for all coaches. By agreeing to the Code of Behaviour and Ethics you are affirming your support for the concepts of responsibility, trust, competence, respect, safety, honesty, professionalism and sportsmanship. As coaches we play an important part in ensuring the integrity of our sport and our profession. This document also provides a reference point for other key participants within our sport to expect that a coach will demonstrate appropriate standards of behaviour.

1. I will respect the rights, dignity and worth of every human being within the context of my involvement in figure skating, by refraining from any discriminatory practices including, but not limited to, discrimination on the basis of race, religion, gender ethnic background, special ability / disability or sexual orientation, preference or identity.
2. I will ensure the athlete's time spent with me is a positive experience.
3. I will treat each athlete as an individual and be reasonable in the demands I make on the time commitments of the athletes in my care and place the safety and welfare of my athletes above all else.
4. I will be fair, considerate and honest with athletes.
5. I will be professional and accept responsibility for my actions.
6. I will make a commitment to providing a quality service to my athletes.
7. I will operate within the rules and spirit of our sport. I will abide by and teach the rules and regulations of figure skating and promote fair play over winning at any cost.
8. I will ensure that any physical contact with another person is appropriate to the situation and necessary for the individual's skill development.
9. I will not tolerate abusive, bullying or threatening behaviour and ensure my decisions and actions contribute to a harassment-free environment. *
10. I will have due consideration for the varying maturity and ability levels of my athletes when designing training schedules, programs and involvement in competition.
11. I will provide a safe environment for training and competition.
12. I will be aware of and support accepted injury and illness management strategies and follow the physician's guidelines regarding the return of injured or ill athletes to training and competition.
13. I will be a positive role model for the sport and athletes.
14. I will support opportunities for participation in all aspects of our sport and help each athlete to reach their potential whilst respecting the talent, development stage and goals of each athlete and

encourage them with positive and constructive feedback.

15. I will ensure that athletes are involved in a positive environment where skill-learning and development are priorities and not overshadowed by a desire to win and encourage and support opportunities for people to learn appropriate behaviours and skills.

16. I will display and foster respect for all officials, volunteers, athletes, coaches, administrators, parents and spectators.

17. I will at all times display and teach appropriate sporting behaviour, ensuring that athletes understand and practice fair play.

18. Where I am responsible for athletes in the 5-18 year old age group, I will aim to maximise participation, learning and enjoyment for all athletes regardless of ability.

19. I will, wherever practicable, avoid unaccompanied and unobserved one-on-one activity (when in a supervisory capacity or where a power imbalance exists) with people under the age of 18.

20. I will never advocate or condone the use of illicit drugs or other banned performance enhancing substances or methods and will display responsible behaviour in relation to alcohol and other drugs.

21. I will obtain appropriate qualifications and keep up-to-date with sound principles of coaching, skill development and factors related to growth and development of my athletes.

22. I will be honest and not allow my coaching qualifications or coaching experience to be misrepresented.

- Please refer to the Harassment - Free Sport Guidelines available from the Australian Sports Commission, for more information on harassment issues.

Behaviour:

Coaches should.....

- be treated with respect and openness
- be matched with a level of coaching appropriate to their level of competence
- respect the rights of skaters to seek instruction or take lessons from the coach of their choice
- out of courtesy, check with any previous coach to ensure that all previous lesson fees have been paid prior to accepting a student that is changing from another coach
- not solicit students of another coach, directly or indirectly or through third parties for lessons or instruction.
- dress neatly in a clean, professional and appropriate manner as becoming a member of the coaching profession.

Attachment B

MEMBER PROTECTION DECLARATION

APSA Inc. has a duty of care to all those associated with the sport at the national and international level and to the individuals and organisations to whom our National Member Protection Policy applies. As a requirement of our National Member Protection Policy, APSA Inc. must enquire into the background of any:

- People who undertake any work (paid or volunteered), coaching or regular unsupervised contact with people under the age of 18 years for APSA Inc. or an APSA affiliated State Member.
- People who volunteer to assist APSA Inc affiliated member coaches with unsupervised contact of people under the age of 18 years during coaching, competitions, events, camps or travelling.
- Coaches, Choreographers or other professionals who are invited by APSA Inc. to visit Australia for the purpose of seminars, conferences, competitions etc.
- Coaches, Choreographers or other professionals visiting Australia who apply for Event Accreditation.

I(name).....

of(address)

born/...../.....

Event / volunteering / visiting for:

Identification:.....(DL).....(passport)

Sincerely declare:

1. I do not have any criminal charges pending before the courts.
2. I do not have any criminal convictions or findings of guilt for sexual offences, offences relating to children or acts of violence.
3. I have not had any disciplinary proceedings brought against me by an employer, sporting organisation or similar body involving child abuse, sexual misconduct or harassment, other forms of harassment or acts of violence.
4. I am not currently serving a sanction for an anti-doping rule violation under an ASADA approved anti-doping policy applicable to me.
5. I will not participate in, facilitate or encourage any practice prohibited by the World Anti-doping Agency Code or any other ASADA approved anti-doping policy applicable to me.
6. To my knowledge there is no matter that APSA Inc. may consider to constitute a risk to its members , volunteers, athletes or reputation by engaging me.
7. I will notify the President of APSA Inc and its member association engaging me immediately upon becoming aware that any of the matters set in clause 1 to 6 above has changed.

Declared in the State / Territory of

on/...../.....(date) Signature.....

Coaching in Australia Policy for Non-Residents

Parent / Guardian Consent (in respect of a person under the age of 18 years)

I have read and understood the declaration provided by my child. I confirm and warrant that the contents of the declaration provided by my child are true and correct in every particular.

Name:.....Date:...../...../.....

Signature:.....

When completed this form must be returned to the State Member where the person will be working or volunteering and a copy sent to the President and the Registrar of APSA Inc. This form will be held securely on file for a period of 2 years.